

**JOURNAL OF TERTIARY AND INDUSTRIAL
SCIENCES (JTIS)**

CALL FOR PAPERS Vol. 5. N° 1

Submission deadline: January, 10th, 2025

Publication period: 1-5 February 2025

The Journal of Tertiary and Industrial Sciences (JTIS) wishes to announce a call for papers for its Volume 5, Number 1 that will be published in February 2025.

While the journal welcomes papers from a diverse and multidisciplinary backgrounds, all persons wishing to contribute articles/short essays or otherwise, are advised to follow the instructions for publication as set by the Editorial Board of JTIS.

Papers should be submitted by email: editor@jtis-htttcubuea.com or negou.ernest@ubuea.cm. The editorial board will acknowledge receipt of all articles through authors' email address.

Authors of selected articles for publication will be contacted accordingly and will be required to pay the publication fee as stipulated in the publication guidelines of JTIS.

**For Further information, please visit www.jtis-htttcubuea.com or
contact us through WhatsApp: (+237) 675 096 933**

Major Publication periods: February, May, August and November



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A. RESEARCH DOMAINS

Authors can send articles that relate to the following domains:

TERTIARY SCIENCES	INDUSTRIAL SCIENCES
Administrative Technique	Agriculture
Tourism and Hospitality Management (History, Geography, etc.)	Civil engineering and Forestry Techniques
Home Economics	Computer Science
Management sciences	Electrical and Power Engineering
Science of Education	Renewable Energy
Guidance Counselling	Topography and Real Estate
Law	Mechanical Engineering
Literature	

B. AUTHORS' GUIDELINES

1 GENERAL INFORMATION

This document will serve as a guideline for papers submitted to the Journal. You should use this document as a formatting guideline when preparing your paper. The paper should be prepared on MS Word Processor. Article formatting guidelines properties (font type and size, single column, page margins, etc.) must be used.

All papers are to be submitted electronically through the web site of the journal which can be accessed at <http://www.journal.htttckumba.com>. On this webpage, you can download the following documents:

- JTIS Author Guidelines
- JTIS Article Template

- JTIS Application letter
- JTIS Conveyance letter
- JTIS Power of Attorney

1.1 Types of Papers

The types of papers to be submitted are presented below with word counts provided in brackets.

1. Research Articles (8,000)
2. Case Studies (8,000)
3. Short Communications (4,000)
4. **Review Articles (8,000)**

The word count should include title, abstract, keywords, body of the text, figures, and tables excluding author's affiliations, references and on-line supplementary material.

1.2 Editorial Procedure (s)

Submission of manuscript(s) implies that the author(s) have the authority to publish the work and that it is not being considered contemporaneously for publication elsewhere.

All manuscripts submitted for publication in JTIS will first of all be evaluated by the Editor-in-chief and Editorial Board within 5 days. Manuscripts which fall outside the aims and scope of the journal or do not meet the requirements of writing style and page layout will either be rejected outright or returned to the author(s) for revision. Manuscripts shall go through a **double blind review process** before the Editor makes a decision based on referee reports. Review process of submitted manuscripts will be completed within 45 days and accepted manuscripts will be published in the electronic edition of the journal web site. Research papers, short communications, case studies and reviews will be reviewed by a coordinating editor and two reviewers.

1.3 Paper Title

After leaving 1 line from top, the paper title should be written using bold type and Book Antiqua font size 12 with lower case letters and left aligned. The title of the paper should not exceed 15 words.

1.4 Author's Name

Leaving one line (12 font size) after paper title, name(s) of author(s) should be written using bold type Book Antiqua font size 12 with capital letters for the first letters, all aligned left.

1.5 Author's Affiliations

Leaving one line (10 font size) after name(s) of author(s), author affiliations should be written using Book Antiqua font size 10 with capital letters for the first letters of the words with left

alignment and with superscript numbers (that is, 1, 2, 3) at the end of last name of each author for distinction.

1.6 Corresponding Author

Corresponding author should be indicated with asterisk in affiliation line and leaving one line (10 font size) after affiliations, e-mail should be written using Book Antiqua font size 10 for corresponding author.

2 Advice to properly write the article

2.1 Advice on Text

The papers should comprise the Introduction, the literature review, the methodology, the Results and Discussion and Conclusion sections and prepared single-spaced throughout using Book Antiqua font size 12. Each section should be separated from the preceding one by single line spacing.

Main section and sub-titles should be written using bold type Book Antiqua font size 12 with each word beginning with an upper case letter, except for sub-titles. Main titles should be numbered as 1. Introduction, 2. Literature Review, 3. Methodology, 4. Results and Discussions 5. Conclusion, Implications of the study, Recommendations, Suggestions for further Studies.

2.2 Literature Review....

Authors should use Book Antiqua font size 12 and all text should be justified. Submitted papers should not exceed 15 printed pages excluding authors' affiliations, references and on-line supplementary material.

Scientific names in the text such as plant and animal names and the References section of the journal names should be written in italics.

2.3 Format of Manuscript

The paper should be prepared on MS Word processor, in single line spaced using Book Antiqua Font on an A4 format with a margin of 2.5cm all round. All pages should be numbered.

2.4 Language

All manuscripts must be submitted in English language. It is the responsibility of the author to ensure the manuscript is written in Standard English. Manuscripts submitted in poor quality and non-standard English will be rejected without review. In that case, you may want to have your manuscript edited by a native speaker of the English language prior to submission.

2.5 Advice on Equations

Equations should be provided in a text format, rather than as an image. Microsoft Word's equation tool is acceptable. Equations should be numbered consecutively, in round brackets, on the

right-hand side of the page. They should be referred to as Equation 1, etc. in the main text.

$$x = \frac{-b \pm \sqrt{b^2 - 4ac}}{2a} \quad (1)$$

2.6 Advice on Figures and Tables

All figures and tables should be numbered using Arabic numerals and cited in the text in consecutive numerical order. Figures and tables should be embedded in proper places in the text (for example, Figure 1, Table 1 etc.). Figure and table captions should be written in English with Times New Roman font size 9.

The author(s) can use colour tables and illustrations in the paper. All figures and image files used in the article may also be sent as an attached file to the journal's web system. Figure parts should be denoted by lower case letters (a, b, c, etc.). Photo or picture sizes should be of maximum 14 cm wide and 20 cm in height. Photos or pictures should have a minimum resolution of 300 dpi. Table sizes should be of maximum 14 cm wide and 20 cm in height. Tables should be prepared using the 'insert table' option, and must not have vertical delimiters (lines). Tables and graphic content should be in Times New Roman font size 9.

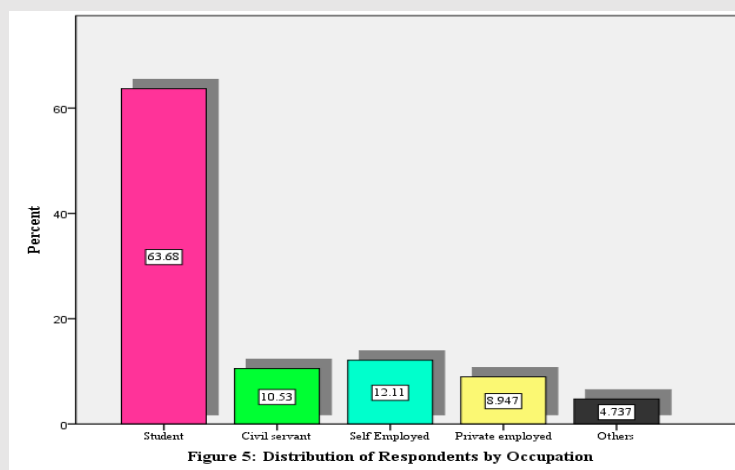


Figure 1: Distribution of Respondents by Occupation
Source: Fieldwork (2022)

Table 1: Distribution of Respondents on duration of using social media platforms

How long have you been using social media?	Frequency	Percent (%)
Less than 1 year	52	27.3
1-5 years	90	47.4

6years and more	48	25.3
Total	190	100.0

Source: Fieldwork (2022)

2.7 Ethics approval and consent to participate

Manuscripts reporting studies involving human participants, human data or human tissue must:

- include a statement on ethics approval and consent (even where the need for approval was waived),
- include the name of the ethics committee that approved the study and the committee's reference number if appropriate.

Studies involving animals must include a statement on ethics approval.

If your manuscript does not report on or involve the use of any animal or human data or tissue, please state "Not applicable" in this section.

2.8 List of abbreviations

If abbreviations are used in the text, they should be defined in the text at first use, and a list of abbreviations should be provided.

2.9 Data Availability

A data availability statement is compulsory for research articles and clinical trials. Here, authors must describe how readers can access the data underlying the findings of the study, giving links to online repositories and providing deposition codes where applicable.

2.10 Conflicts of Interest

This section is compulsory. A competing interest exists when professional judgment concerning the validity of research is influenced by a secondary interest, such as financial gain. We require that our authors reveal any possible conflict of interest in their submitted manuscripts. If there is no conflict of interest, authors should state that "The author(s) declare(s) that there is no conflict of interest regarding the publication of this paper."

2.11 Funding Statement

Authors should state how the research and publication of their article was funded, by naming financially supporting bodies followed by any associated grant numbers in square brackets.

Authors' contributions

The individual contributions of authors to the manuscript should be specified in this section.

All authors read and approved the final manuscript."

2.12 Acknowledgments

An Acknowledgements section is optional and may recognise those individuals who provided help during the research and preparation of the manuscript.

2.13 Supplementary Materials

If Supplementary Materials are provided (for example, audio files, video clips or datasets) they should be described here. Note that authors are responsible for providing the final Supplementary Materials files that will be published along with the article, which are not modified by our production team. You should remember to reference the Supplementary Materials' contents at appropriate points within the manuscript. We recommend citing specific items, rather than referring to the Supplementary Materials in general, for example: "See Figures S1-S10 in the Supplementary Material for comprehensive image analysis."

3 ARTICLE SUBMISSION

All articles of the Journal of Tertiary and Industrial Sciences (JTIS) should be submitted electronically through the website of the journal which can be accessed at www.jtis-httcubuea.com Online Submission to editor@jtis-httcubuea.com or negou.ernest@ubuea.cm

Go to Registration

Registration and login are required to submit items online and to check the status of current submissions.

You will be guided stepwise through the creation and uploading of the various files. You must download and upload, Letter of Application, Letter of Conveyance and Power of Attorney when submitting your manuscript from author guide on <http://www.journal.httcukumba.com>

The author must fill in and sign with blue ink these documents, scan with a scanner (jpg or pdf) and upload to journal using the online system as supplementary file.

All manuscripts submitted for publication are firstly evaluated by the Editor and Editorial Board within 5 days.

Manuscripts which fall outside the aims and scope of the journal or do not meet the requirements of writing style and page layout will be rejected outright or returned to the authors for revision. Review process of submitted manuscripts will be completed within 45 days and intended to be published as soon as possible in the electronic edition of the journal on the web site.

3.1 Acceptance and Proofreading

The purpose of the proofreading is to check typesetting or conversion errors and the completeness and accuracy of the text,

tables and figures. This process may take one week. The article will be published online after receipt of the corrected proofs. Substantial changes in content, for example, new results, corrected values, title and authorship are not allowed without the approval of the Editor.

3.2 Publication

After all the corrections have been made and approved, the PDF format of the article will be published in the journal website. Our journal publishes three issues (March, July and November) each year and also sends to the printing service for hardcopy during publication periods of the Higher Technical Teacher's Training College.

Check Sheet for Submission

As part of the submission process, authors are required to check their submission's compliance with the following items and submissions may be returned to authors that do not adhere to these guidelines.

1. The submission has not been previously published in another journal.
2. The submission file is in Microsoft Word file format.
3. Where available, URLs for the references have been provided.
4. The text is single-spaced; uses a 10-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
5. The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines, which is found in "About the Journal".
6. If submitting to a peer-reviewed section of the journal, the instructions in Ensuring a Blind Review have been followed.

The editorial Board

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